

Class: .....

Sections .....

# LIST OF HOLIDAYS AND CELEBRATION DAYS (2019)

S. No.	Festivals	Date	Day
01	Gyan Yug Diwas	12 January	Saturday
02	Makar Sankranti	15 January	Tuesday
03	Republic Day	26 January	Saturday
04	Basant Panchami	10 February	Sunday
05	Mahashivratri	04 March	Monday
06	Holika Dahan	20 March	Wednesday
07	Holi	21 March	Thursday
08	Shri Ram Navami	13 April	Saturday
09	Dr. Ambedkar Jayanti	14 April	Sunday
10	Mahavir Jayanti	17 April	Wednesday
11	Good Friday	19 April	Friday
12	Buddha Purnima	18 May	Saturday
13	Id-Ul-Fitre	05 June	Wednesday
14	Id-Ul-Juha	12 August	Monday
15	Independence Day/Raksha Bandhan	15 August	Thursday
16	Shri Krishna Janmashtmi	23 August	Friday
17	Muharram	10 September	Tuesday
18	Gandhi Jayanti	02 October	Wednesday
19	Dusshera	08 October	Tuesday
20	Maharishi Valmiki Jayanti	13 October	Sunday
21	Deepawali	27 October	Sunday
22	Milad-Un-Navi	10 November	Sunday
23	Guru Nanak Jayanti	12 November	Tuesday
24	Christmas Day	25 December	Wednesday

2

### **EXAMINATION SCHEDULE**

### **Tentative Dates**

de Deo Mid	Torm Evami	notion - 11	/07/2019	to 20/07/2019
* Pre Mic	l term Exami	nauon - 11	10112019	10 20/07/2019

\* Mid Term Examination - 14/09/2019 to 05/10/2019

\* Post Mid Examination - 12/12/2019 to 24/12/2019

\* Cyclic Exam – I - November 2019 (for X & XII)

\* Cyclic Exam- II - December 2019 (for X & XII)

★ Pre Board Examination - January 2020 (for X & XII)

★ Board Practicals (XII) - 15 January to 15 February

\* Annual Examination - February 2020 (for IX & XI)

\* Annual Examination - March 2020

### CELEBRATIONS FOR SESSION (2019-20)

\* Guru Purnima

\* Independence Day

\* Ganesh Chaturthi

\* Teacher's Day

\* Janmastmi

\* Children's Day

\* Durga Puja

\* Sports Day

\* Gyan Yug Diwas

\* Republic Day

\* Basant Panchami

### Co- Curricular Activities for Session 2019-20 CLASS ACTIVITIES

### For Class Nursery to UKG

	S.No.	NURSERY	LKG	UKG
ł	1.	Thumb Print Activity.	Vegetable Activity	Plate Decoration
ġ	2.	Fruit Activity	Shapes Activity	Shape Activity.
	3.	Colours Activity	Hand Print Activity	Fruit Activity
	4.	Shapes Activity	Host & Guest Activity	Colours Activity
	5.	Alphabet Activity	Vowels Activity	Season Activity
ı	6.	Number Matching Activity	Traffic Light Activity	Clay Moulding
Į	7.	Fun Activity	Fun Activities	Fun Activities
l	8.	Hand Print Activity	Colour Activity	Preposition Activity.

### CELEBRATIONS & ACTIVITIES FOR STUDENTS (Session 2019-20)

1.	April	-	Vidya Aarambh Sanskar
2.	May		Mother's Day, Family Day.
3.	August		Kanwar, Independence Day
4.	September	-	Ganesh Chaturthi Teacher's Day

5. October - Grand parents' Day, Diwali Celebration

6. November - Children's Day7. December - Christmas Day

8. January - Gyan Yug Diwas, Republic Day

9. February - Basant Panchami, matra Pitr Pujan Diwas, Blessing Ceremony

# Co Curicular Activities for Session (2019-20)

MONTH	ACADEMIC		CULTURAL	SPORTS
4	Primary	Calligraphy	Vidya Aarambh Sanskar	Musical Chair
April	Middle	Calligraphy	Vidya Aarambh Sanskar	Atheletics
100	Senior	Newspaper making Competition	Class Decoration based on given Topic	Sports
	Primary	Reading Competiotion	Mother's Day	Race
May	Middle	Reading Competiotion	International Day of Family	Sports
	Senior	Debate Competion	Instrumental/Sand Painting	Sports
	Primary	Creative Writing	Kanwar	Sports
July	Middle	Creative Writing	Sawan Celebration	Yoga
	Senior	Creative Writing	Plantation Drive	Sports
	Primary	Quick Maths	Kanwar	Kho-Kho-Kabaddi
August	Middle	Mental Maths/Reasoning Test	Independace Day	Kho-Kho-Kabaddi
	Senior	Mental Activity Test	Independace Day	Cricket match

MONTH		ACADEMIC	CULTURAL	SPORTS		
	Primary		Ganesh Chaturthi	Obstacle Race		
September	Middle	Painting / Art Competition	Non fire cooking	Yoga		
	Senior	Poster Making	Teacher's Day	Sports		
	Primary	Memory Test	Grand Parent's Day/Diwali	Race		
			Celebration			
October	Middle	Quiz	Healthy food Week/fruit Decoration			
	Senior	Quiz	Power Point Presentation/Salad Decoration	Hand Ball/Volley Ball		
	Primary	Story Telling Competition	Children's Day	Yoga		
November	Middle	Speech Competition	Children's Day	Yoga		
November	Senior	Ouiz/Seminar	Children's Day	Sports		
	Primary	Poem Recitation	Christmas Day	Sports		
December	Middle	Craft Making	Painting Competition	Sports		
December	Senior	Craft Making	Poster Making	Sports		
	Primary	Vocabulary Test	Republic Day	Athlectic Meet		
January	Middle	Poster Making	Republic Day	Athlectic Meet		
January	Senior	Speech/Debate	Gyan Yug Diwas, Republic Days	Athlectic Meet		
	Primary	Reading Competition	Basant Panchami	Sports		
February	Middle	Presentation on any Famous Scientist	Matra Pitr Pujan Diwas	Sports		
1001000	Senior	Power Point Presentartion	Blessing Ceremony	Sports		
THE W	Primary					
March	Middle	Annual Examination				
7	Senior					

Pre- Primary - Nursery to UKG

**Primary** - I to IV

- V to VIII Middle

- IX to XII Senior

# INSTRUCTIONS FOR PARENTS

1. Parents Teacher Meeting is compulsory to all parents.

2, Leave will be sanctioned only on medical ground with prior intimation of the school.

3. All dues should be cleared before (a) 28th feb for class Nursery to 9th and Class

11th. (b) 31st January for Class 10th and 12th.

4. Apply for T.C. within 15 days of declaration of result. If application is placed after 15 days then whole annual charge and 1st installment must be paid, only then T.C. will be issued.

5. Registration for admission is to be done at the time notified every year.

Registration is no guarantee for admission.

6. At the time of admission an attested photocopy of the Birth Certificate

should be submitted.

7. Admission to students who have attended other school is granted only after they have produced a transfer certificate from the previous school.

- 8. T.C. from outside the state Board is not acceptable unless counter signed by the competent authority.
- 9. A meeting of the student along with the parents is required prior to the admission.
- 10. Parents/ Guardian should ensure to fill the correct Date of Birth and other details in the admission form. No subsequent change will be permitted for any condition.
- 11. The management reserves to itself the right to admit or refuse student seeking admission to the school giving admission.
- 12. A written application is required before withdrawing a student from the school; clearance certificate must be attached with the application form.
- 13. The transfer certificate of a student is issued only when all the school dues have been cleared.
- 14. A week's time is to be given for issuing any certificate or document from the school.
- 15. Student discontinuing in the middle of the term shall pay fees entire term.
- 16. Duplicate T.C. will be issued on payment of Rs. 500.
- 17. No pass Certificate will be issued to any student who leaves the institution before the end of the session. The Principal may request the parents to withdraw a student who in case does not fit in with regulation of the school or is not capable of any improvement or if the parents themselves do not cooperate with school authority.
- 18. Promotion is granted on the basis of whole year performance.
- 19. Under no circumstances will an examination be taken either before or after the scheduled time.
- 20. A Student may be exempted on medical ground from one periodical test Only. Appearing in the final examination is compulsory for promotion.
- 21. Parents are requested to examine the marks record of their wards carefully.
- 22. Signature found in the marks record or progress report should be identical with the specimen signature found in the diary. Those who loose or damage the progress report shall pay a fine of Rs. 100.
- 23. If any student fails regularly to reach the minimum marks for pass in any subject any concession that he/she enjoys is cancelled.
- 24. The evaluation of the answer script & other work done by the student, during an examination are within the jurisdiction of the school & therefore outside persons or authority has no jurisdiction to check scrutinize or claim back answer script or any work done by the student.
- 25. If in the opinion of the principal & class teacher the result is significantly below the standard and suggested by the student class work then a query of the grade awarded may be checked by the teacher appointed by the principal.
- 26 School fees will be charged for the whole session. No allowance in fees is made for broken periods. The details of the fees will be given to your wards at the beginning of the academic year.

- 27. Parents will kindly keep the receipts issued to them in proof payment of fees
- 28. All the school dues must be cleared before the beginning of every examination, failing which a student will not be permitted to give the
- 29. Once the management fees has been paid will not refunded even if the
- 30. Result will not be given to the student who fails to clear the school dues.
- 31. The school reserves to itself the right to dismiss student whose diligence or progress in studies is unsatisfactory or whose conduct is harmful to other student or whose parents or guardians show little interest in the progress of
- 32. Immortality grave in subordination contempt of authority or will full damage to property is always a sufficient damage for immediate dismissal.
- 33. No student is permitted to engage any of the school teachers as private tutors without the written sanction of the management. The management reserves
- 34. 500/- Rs will be charged for rechecking of Annual Examination answer
- 35. Fees will have to be submitted from 1st to 15th day of every month. Failure of submission will lead to impose a fine of Rs. 100/- in the fees of that month Failure in the deposition of fees in the next month will increases to Rs. 200 fine in the fees. A fine of Rs. 500/- will be charged as a late fee on the thin month and the name will be struck off.



1. 2. 1 S 3. . ₽

af the 5. Re

Re 6. At sho

Adı they

### INSTRUCTIONS FOR STUDENTS

- 1. 85% Attendance is compulsory.
- 2. Appearance in all examination is compulsory.
- 3. Active participation in Co-Curricular activity is compulsory.
- 4. Warning letters will be issued against in -disciplinary work.
- 5 T.C. will be issued with 3 warning letter.
- 6. Proper dress code should be followed.
  - (A) Wednesday-white shirt and trousers with school shoes and socks.
  - (B) Saturday-House Track Suit for both boys and girls.
  - (C) Rest days- (For Boys) Mustard Trousers and white shirt with black school shoes socks and belt.

For Girls- Mustard skirt and white shirt (up to 5<sup>th</sup>), White Salwar and Mustard Kurta and mustard Waist coat (from onward) with black school shoes and socks and belt.

- (A) Saturday white salwar and white kurta
- 7. Halfday leave will not be allowed to students.
- 8. Consistent neglect of any subject will not be condemned.
- 9. Absence in the examination will be treated as having received no marks in it.
- 10. In views of the system of continued assessment of the student and of the fact that the year's average is taken for promotion. The result declared at the end of the year is final and cannot be reconsidered. In all matters of promotion or failure the principal's decision is final. Answer script of final examination shall not be shown.
- 11. A student who uses unfair means/ receives or gives assistance in any form during test; public examination shall be given zero marks in the subjects. Repetition of the same will result in dismissal.
- 12. As per the directive of the CBSE Central Board of Secondary Education a student with less than 85% attendance at the end of the session will be prevented from appearing in the final/board examination.
- 13. Student should attend the school regularly they must reach school before the assembly. Any student failing to attend the assembly will be consider absent, for the day, late comers as well as those who have been absent must gave, their regularity record duly signed. Habitual late coming or coming to school
- in improper/incomplete uniform is inclusive of being send back home and on such occasion the school declines all responsibility for their safe returns.
- 14. Students are not allowed to bring mobile, ipods, music system or large amount of money to school. If such items are found, it will be returned only after the session is over.

7



- 15. Parents are instructed to give pen, pencil or an eraser (value not more than 10 Rs.) may be given instead of toffees and éclairs on their wards birthday.
- 16. In case your child is unwell and not fit to come for the class test, please send a leave note with Medical Certificate for follow up within 2 days of rejoining.
- 17 Any change in the residential address, telephone no., mobile No. and other details given at the time of admission/Mid-session should be intimated by written application to class teacher. This is very important for your child's security.
- 18. Examination of class XI will be conducted in the month of February. Class XII study will start from 1<sup>st</sup> March.
- 19. The following are not permitted on school with no exceptions hair coloring, perming, mehndi, nail polish, body tattoos, kajal, eyeliner, perfumes, deodorant, hair gel, bangles, expensive watches, fancy accessories, fancy hair cutting etc.
- 20. Chewing gum 'pan masala' or any other form of addiction irregular attendance, disobedience, misconduct, any form of verbal, written demonstration of obscenity, using unfair means in exam, damage to school's or other's property, use of foul language, causing physical harm to others, bullying rowdiness, misconduct in the school bus etc. will leave to stern disciplinary action, repeated misconduct may call for suspension from school.
- 21. It is mandatory for each and every student to bring the school calendar, school diary and wear the ID card to school daily.

